Applicant Information

Full Name ___________________________________________ Date:__________________

Address:    _____________________________________________________________________

          Street Address                                             Apartment/Unit #

          ______________________________________________________

          City                                             State                                            Zip Code

Phone:    ________________________________ Email:  ______________________________

Date of Birth:  _____________________ Social Security #_______________________________

Marital Status: ______________________ Spouse’s Name/Date Married: ___________________

Are you a citizen of the United States?     ______yes    _______no

Place of Birth:  _________________________________________________________________

Education

HIGHER EDUCATION FROM AN ACCREDITED SCHOOL LISTED IN THE ATS (www.chea.org)

Name of Institution           Location            Dates Attended (inclusive)          Degrees/Diploma/Date

Undergraduate:

____________________________________________________

______________________________________________________________________________

______________________________________________________________________________

Graduate:

______________________________________________________________________________

______________________________________________________________________________
(Two years of ministry required from a Restoration Background)

Ordained? __yes  __no by ________________________________Church, at__________________

Name of Employing Congregation or Institution: Dates Employed (from-to): Types of ministry 
(pulpit, youth, music, etc....)

______________________________________________________________________________

Years of Professional Ministry____ Months of Active Military Service: Officer ____Enlisted:____

Please submit names, email and work or home addresses of selected persons who will 
be able to write intimately and analytically about you, your character, abilities, potential and 
personal attributes, and how you qualify for chaplaincy ministries. Six out of the eight must 
come from the Christian Churches and Churches of Christ background.

1. FORMER COLLEGE PROFESSOR

______________________________________________________________________________

2. FORMER SEMINARY PROFESSOR

______________________________________________________________________________

3. MINISTERIAL ASSOCIATE

______________________________________________________________________________

4. CHAIRMAN OF YOUR CHURCH BOARD

______________________________________________________________________________

5. WITNESS TO YOUR MINISTRY

______________________________________________________________________________
6. WITNESS TO YOUR MINISTRY

_____________________________________________________________________

7. WITNESS TO OUR MINISTRY

_____________________________________________________________________

Note 1: It is the applicant’s responsibility to see that your REFERENCES respond promptly to the instruction letter sent to them by us.

Note 2: We will facilitate the time and place for the personal interview by a commissioner with the applicant and spouse.

AUTOBIOGRAPHICAL INFORMATION

1. Prepare a thoughtful position paper of at least 750 words (using additional 8 ½ x 11 sheets). Your statement should include:
   a. How and why you have chosen a church connected vocation for your life work.
   c. Why you are interested in the chaplaincy.
   d. What you expect in the way of DEMANDS and REQUIREMENTS, and the REWAREDS to you form the type of chaplaincy service for which you are making application.

2. Applications for Civilian Chaplaincies should send evaluations from 2 units of CPE.

3. Contact your college, seminary and/or graduate school and have them send us transcripts of your credit hours.

4. Include a copy of your ordination certificate.

5. Include an application fee of $100.00. (This can be done online on our website, please indicate “application”.

After all these documents are in, we will begin processing your application.

Additional Educational Requirements: All applicants must have completed a course, undergraduate or graduate level in residence or on-line, on the History of the Stone Campbell Movement/Restoration History. The Executive Director can recommend schools that offer on-line courses.

CHAPLAINCY POSITION DESIRED:

NAME OF EMPLOYING INSTITUTION:

Executive Director: Dr. Kal McAlexander
PO Box 861571
Vint Hills, VA 20187
Email: chaplainec@gmail.com/703-965-1495
(All correspondence MUST be sent to this address for processing).